



# Project Check-In

Project Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Project Address: \_\_\_\_\_ VEC Job# \_\_\_\_\_  
 Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Check in by: \_\_\_\_\_  
 Contact Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

Invoice same as contact  
 Invoice: \_\_\_\_\_ Phone: \_\_\_\_\_  
 \_\_\_\_\_ Fax: \_\_\_\_\_  
 \_\_\_\_\_

RESIDENTIAL - CALIFORNIA			
<input type="checkbox"/> 1000 $\phi$ or less	\$200.00	<input type="checkbox"/> Addition Alone (Prescriptive)	\$150.00
<input type="checkbox"/> 1001 – 2000 $\phi$	\$275.00	<input type="checkbox"/> Addition Alone (Performance) (<1000 $\phi$ )	\$225.00
<input type="checkbox"/> 2001 – 4000 $\phi$	\$350.00	<input type="checkbox"/> Addition Alone (Performance) (<3000 $\phi$ )	\$300.00
<input type="checkbox"/> 4001 – 5000 $\phi$	\$425.00	<input type="checkbox"/> Addition + Existing (<2000 $\phi$ )	\$300.00
<input type="checkbox"/> > 5000 $\phi$ (special design)	\$_____	<input type="checkbox"/> Addition + Existing (2001 - 4000 $\phi$ )	\$375.00
<input type="checkbox"/> Model as Multi-Zone	\$100.00	<input type="checkbox"/> Apartment Unit: ____ x \$175.00 =	\$_____
		(# of types)	
<input type="checkbox"/> Model as Cardinal	\$100.00	<b>TOTAL:</b>	\$

NON-RESIDENTIAL - CALIFORNIA					
<u>CONDITIONED AREA</u>	<u>ENVELOPE ONLY</u>	<u>MECHANICAL ONLY</u>	<u>LIGHTING ONLY</u>	<u>(2/3)</u> <input type="checkbox"/> ENV <input type="checkbox"/> MECH <input type="checkbox"/> LTG	<u>ALL</u>
1000 $\phi$ or less	<input type="checkbox"/> \$175.00	<input type="checkbox"/> \$175.00	<input type="checkbox"/> \$150.00	<input type="checkbox"/> \$250.00	<input type="checkbox"/> \$300.00
*1001 - 3000 $\phi$	<input type="checkbox"/> \$200.00	<input type="checkbox"/> \$200.00	<input type="checkbox"/> \$200.00	<input type="checkbox"/> \$325.00	<input type="checkbox"/> \$375.00
*3001 – 5000 $\phi$	<input type="checkbox"/> \$250.00	<input type="checkbox"/> \$250.00	<input type="checkbox"/> \$250.00	<input type="checkbox"/> \$400.00	<input type="checkbox"/> \$450.00
*> 5000 $\phi$ (special design)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Zones	<input type="checkbox"/> _____ x \$75.00/zone =				\$_____
	(# zones)				
* Up to 2 HVAC zones				<b>TOTAL:</b>	\$

- Over -

## ADDITIONAL SERVICES

<input type="checkbox"/> Provide Plan Sheet w/ Compliance Forms (3 Copies) <input type="checkbox"/> 24 x 36 <input type="checkbox"/> 30 x 42 <input type="checkbox"/> Use Company Logo (client electronically provided)	\$ 35.00
<input type="checkbox"/> Plotting of Emailed CADD Files (10% of Compliance Fee)	\$ _____
<input type="checkbox"/> Overnight Delivery	\$ 45.00
<input type="checkbox"/> Re-run calculations w/ minor client modifications (Insulation, HVAC efficiencies, Water Heaters)	\$125.00
<input type="checkbox"/> Re-run calculations w/ major client modifications (Window configurations, Structural changes)	\$200.00
<input type="checkbox"/> Mirrored Plan Report (50% of Initial Report Fee)	\$ _____
<input type="checkbox"/> Reprint Report (3 Additional Copies)	\$ 50.00

<b>GRAND TOTAL:</b>	\$ _____
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Notes:

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**The completed Energy Compliance Package includes:**

- (1) PDF Copy of Compliance Report for Submittal & Distribution (Electronic File)
- **OR** (*Upon Request*) -
- (3) Copies of the Compliance Report
  - (2) Copies for submittal to the Building Department.
  - (1) Copy for your files.
- Priority mail delivery of reports to Client's office (upon request)
  - Option: Overnight delivery for an additional charge (see above)*

*The undersigned Client agrees to retain **Valley Energy Consultants** for the preparation of energy compliance reports and 'Additional Services' as outlined above – based on plans and specifications provided by the Client. Please note that changes and/or alterations to the project or scope of work initiated by the Client may result in additional charges as outlined above under 'Additional Services - Re-run calculations...'*

*Note: Payment for the Energy Compliance Report shall be due upon the completion and pick-up/deliverance of the Report. If other payment arrangements need to be made, such arrangements shall be made prior to the commencement of work by **Valley Energy Consultants**.*

Client: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

check-in\_11-10-11